

Email for New Employees

Subject: Welcome to MoDOT - Introduction to the Library

Attachments: [MoDOTLibraryHandoutsCombined.pdf](#)

On behalf of the MoDOT Transportation Library, I'd like to welcome you to MoDOT and share some information about how to use the MoDOT Library.

The library offers services that enhance the work you do at MoDOT. Ask the library for help if you have a question that needs an answer. This will save you time!

For example, I can ...

- Track down factual information or technical data
- Provide background information on a person, product or topic
- Conduct a comprehensive review of the literature which summarizes findings (see attached sample)
- Keep you up-to-date on the current literature using customized news alerts
- Locate books, articles or technical information such as standards that the library doesn't own

I maintain offices in the Construction and Materials Division Central Lab (as a member of the Research Section staff) and at the Missouri State Library. You don't need to remember where I am on any given day. You can always reach me directly if you use either phone number or email address!

The library's [intranet site](#) links to the most relevant research databases and transportation resources (including standards and specifications). You may want to bookmark it for easy access later.

The MoDOT Library is located on the second floor of the Missouri State Library in the State Information Center building in Jefferson City (open Monday-Friday 8:00am-5:00pm). The library collects books, reports, journals and other media produced by MoDOT, other state DOTs, U.S. DOT, TRB, AASHTO and various trade and professional organizations.

- You can search the [MoDOT library catalog](#) to determine if the library owns a print or electronic item.
- MoDOT research reports are available in the [Innovation Library](#). MoDOT administrative reports are available in the [Missouri State Publications Digital Library](#).

As a state employee, you are entitled to a [State Library card](#) and access to the State Library's [research database subscriptions](#). Your library card will allow you to:

- Check out circulating items in the Missouri State Library (including MoDOT materials).
- Request books online from other area libraries using the regional [Arthur](#) library catalog and the statewide [MOBIUS](#) catalog.
 - Requested items will be delivered via courier to the Missouri State Library. You will be notified via email when you can pick up the item.
- Access Missouri State Library research databases when outside the office.

Please note that you do not need to be in the Jefferson City area to use the library. We can send information via email, interagency mail or US mail.

If you would like more information or a walk-through of any resources, please email or give me a call. The library is here to serve your information needs.

Renée

Renée McHenry, Transportation Librarian

Missouri Department of Transportation

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Partners: Missouri State Library and University of Missouri-Columbia

Visit MoDOT Library on the [intranet](#) or [web](#)